

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, March 6, 2025
NBH Media Center
4:00 p.m.

Attending: Mrs. Joyce Wilson, Mr. Lance Marrano, Mr. Bob Amin, Mrs. Scotti Haney, Mr. Tim Parker, Mr. Waylon Thompson, Mrs. Tiffany Ennis, Mr. Daniel Brewer, Ms. Jennifer McCabe

Others attending: Mr. Mike Burke

- I. Call to Order** – 4:04 p.m.
- II. Pledge of Allegiance** – Mrs. Wilson
- III. Prayer** – Mrs. Haney
- IV. Approval of Agenda** – Mrs. Wilson requested to add an Action Item at the beginning of the action items section which is the approval for Laura Adams and Bob Amin to enter into negotiations with beverage companies for the Havens. Mrs. Wilson made a motion to approve the agenda with the addition. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 02/06/2025 – Mr. Parker made a motion to approve the minutes as presented. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
- VI. Video Presentation**
- VII. Student Recognitions**
- VIII. Action Items**
 - A. Approval for Laura Adams and Bob Amin to enter into negotiations with beverage companies for the Havens – Mrs. Ennis made a motion to approve for Mrs. Adams and Mr. Amin to open the proposals and enter into negotiations. Mr. Brewer seconded the motion. All in favor, no further discussion, motion carries.
 - B. Approval of Renewal of Listing Agreement with NAI Talcor (Hwy 22 property) – Mr. Thompson made a motion to approve the renewal of the listing agreement. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.
 - C. Approval of the Development of RFQ for Continuing Contract for Civil Engineering Services - Mr. Brewer made a motion to approve the renewal of the listing agreement. Ms. McCabe seconded the motion. All in favor, no further discussion, motion carries.
 - D. Approval of Civil Engineering under DAG Proposal for NBH Football Field – Mrs. Wilson made a motion to approve the civil engineering from Kinley Horne under the DAG proposal. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
 - E. Approval of Fencing for NBH campus – Mrs. Haney made a motion to approve the fencing for NBH as presented. Mr. Amin seconded the motion. All in favor, no further discussion, motion carries.
 - F. Approval of Furniture for the 4th and 5th Grade Building at BH – Mr. Thompson made a motion to approve the purchase of furniture from Imageworks, not to exceed \$380,000. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
 - G. Approval of Changing the Title of the Administrative Assistant Position to Dean of Students – Mrs. Haney made a motion to approve the title change as presented. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.

- H. Approval of Funding for Softball Bleachers Phase 2 – Mr. Thompson made a motion to approve the funding as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- I. Approval of updated Custodian I & II, Lead Custodian, Maintenance Worker I, II, & III Job Descriptions – Mr. Parker made a motion to approve the updated job descriptions. Ms. McCabe seconded the motion. All in favor, no further discussion, motion carries.
- J. Approval of Student Dismissals – BH and NBH – Entered into quasi-judicial hearing at 5:10 p.m. Mr. Tate addressed the board recommending the dismissal of three NBH students, one at a time. Each student's parent addressed the board. Mrs. Wilson made a motion to approve the dismissal of student #1. Mr. Thompson seconded the motion. Mrs. Wilson, Mr. Thompson and Mrs. Haney voted for approval of dismissal. Ms. McCabe, Mr. Brewer, Mrs. Ennis, Mr. Parker, Mr. Amin and Mr. Marrano voted against approval of dismissal. The motion for approval of the dismissal of student #1 fails. Mrs. Wilson made a motion to approve the dismissal of student #2. Mr. Thompson seconded the motion. Mrs. Wilson, Mr. Thompson and Mrs. Haney voted for approval of dismissal. Ms. McCabe, Mr. Brewer, Mrs. Ennis, Mr. Parker, Mr. Amin and Mr. Marrano voted against approval of dismissal. The motion for approval of the dismissal of student #2 fails. Mrs. Wilson made a motion to approve the dismissal of student #3. Mr. Thompson seconded the motion. Mrs. Wilson, Mr. Thompson and Mrs. Haney voted for approval of dismissal. Ms. McCabe, Mr. Brewer, Mrs. Ennis, Mr. Parker, Mr. Amin and Mr. Marrano voted against approval of dismissal. The motion for approval of the dismissal of student #3 fails. Mrs. Lewis addressed the board recommending the dismissal of one BH student. The student's parents addressed the board. Mrs. Wilson made a motion to approve of the dismissal of the BH student. Mr. Thompson seconded the motion. All in favor of dismissal of the BH student, no further discussion, motion carries. The quasi-judicial hearing ended at 6:59 p.m.

IX. Informational Items

- A. Set dates for CEO interviews – The eight names from the consensus list who appeared on five or more board members' lists were given to the board members. Mr. Marrano made a motion to choose to interview the top five from the list. Mr. Brewer seconded the motion. All in favor, no further discussion, motion carries. Dates for interviews were set for the 27th and 28th of March. Since one candidate had requested the previous videos of CEO interviews and budget workshop, it was decided to send those to all candidates being interviewed. The final vote for choosing the CEO will be held at the April 3rd regular meeting.
- B. ESOL update – A copy of a revision of the contract letter for faculty was shown to the board. This revision was agreed upon by administration.

X. Announcements

- A. The next agenda meeting will be Thursday, March 27th at 9:00 a.m. Please get any items for discussion to Mrs. Wilson or Ms. Maddox by that time.
- B. The next Board meeting will be held Thursday, April 3rd at 4:00 p.m. at the NBH Media Center.
- C. Lottery for K-8 will be held, Friday, March 14th. Parents will be notified by email that day.

XI. Public Comments – None.

XII. Board Comments – None.

XIII. Adjournment – 7:20 p.m.